

15 September 2016

Notification of English as a Second Language (ESL) Services

Dear Parent/Guardian,

The Millard School District is committed to providing language instruction and enrichment programs that will meet the needs of all students in our schools. In accordance with federal law and with the educational goals of the district, a program of academic instruction that addresses the special language needs of our students has been developed.

Your student's school registration information indicates that a language other than English is spoken in the home, and his or her English language proficiency was assessed. A language proficiency test was used to determine listening, reading, speaking, writing, and comprehension skills in English. In most cases, students scoring in the *entering (1)*, *emerging (2)* and *developing (3)* range receive ESL services. Most often students scoring at the *expanding (4)* level do not receive supplemental language instruction.

All ESL students complete an annual ACCESS for ELLs English Language Proficiency test in February. If your student completed this assessment last year, his/her results are included in this mailing.

Services may be delivered to your child in one or more of the following ways:

ELEMENTARY:

- The student receives instruction in speaking, reading and writing English, as well as assistance in the regular academic subjects, from his/her regular classroom teacher;
- The student receives additional one-on-one or small group instruction from an ESL trained tutor;
- The student leaves the regular classroom to receive one-on-one or small group instruction in English from an ESL teacher; and/or
- The student may receive special testing accommodations for state-mandated assessments.

SECONDARY:

- The student is enrolled in one or more ESL classes to receive instruction in speaking, reading, and writing English;
- The student receives additional one-on-one or small group instruction from an ESL trained tutor;
- The student is enrolled in classes that are taught through "sheltered" or adapted instruction to teach the academic content material; and/or
- The student may receive special testing accommodations for state-mandated assessments.

When your child attains the *bridging (5)* level of proficiency in the areas of reading, writing, listening, and speaking, he/she may be exited from ESL program services; however, even when exited from the program, your child's performance will be carefully monitored for two years to determine if further assistance is needed.

You may decline ESL services for your student by completing a *Parent Refusal of Services* form, available from your school principal.

If you have any questions regarding this information, please contact your local school or Scott Bassett, the Millard School District Alternative Language Services coordinator at 435-864-1033.

Respectfully,

Scott P. Bassett, Director of Curriculum and Student Services
Millard School District

Millard School District is committed to providing educational and employment opportunities to individuals without regards to race, color, sex, religion, national origin, or disability.