

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held January 11, 2018 at the District Office, Delta, Utah.

Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 14.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member
David E. Lund, Member
Gordon L. Rawlinson, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David V. Styler

Pledge of Allegiance: David V. Styler

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Report of Utah School Boards Association Annual Conference
3. Review of Policies

Review of Policies

Student Drug Testing Policy - New
Millard School District Policy - File Code: 6102
Fifth Reading

Extend Student Travel
Millard School District Policy - File Code: 6050
Second Reading

Records Policy
Millard School District Policy - File Code: 6170
First Reading

4. School Fees for 2018-19 School Year

Board Work Session

Member Rawlinson made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2017-2018 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Lund, with the voting as follows:

Closed Executive Session

Member Rawlinson	Aye
Member Lund	Aye
Member Holt	Aye
Member Schena	Aye
Member Britt	Aye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Lund, with the voting as follows:

Regular Session

Member Schena	Aye
Member Lund	Aye
Member Holt	Aye
Member Rawlinson	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:40 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2017-2018 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held December 14, 2017 were approved by a motion from Member Holt, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Board President’s Report - Board President Adam R. Britt

Board President, Adam R. Britt, congratulated the Members of the Board for the successful completion of the Utah School Boards Association (USBA) “Master Boards Award” for 2017. A plaque was awarded to the Members of the Board at the annual USBA Conference.

Superintendent's Report - Superintendent David V. Styler

None

Business Administrator Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /
Approval Financial
Reports

Payment of bills from check #014542 to check #014700, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #14.

Adult High School Secondary Diplomas

Adult High
School Secondary
Diplomas

Danielle Wignall

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed her transcripts and determined that she has completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2017-2018 Compulsory Attendance Compliance

2017-2018 Com-
pulsory Atten-
dance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Tammy Pass	Kayden Pass	DHS / 9th grade

Recommended that the above student be exempted from compulsory attendance for the 2017-2018 school year based on a signed affidavit.

Out-of-State Residency Request

Out-of-State Resi-
dency Request

Student Name: Daniel Garcia
 Parents' Name: Patricia Mendoza Garcia
 Guardian Name: Norma Garcia
 School / Grade: Delta High School / 11th Grade

Recommended for approval.

In-State Residency Request

Student Name: Brandon Harris
Parents' Name: Scire McMichael
Guardian Name: Julie Dutson
School / Grade: Delta High School / 11th Grade

In-State Residency Request

Recommended for approval.

Member Rawlinson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Schena and carried unanimously by the Members of the Board.

Information Items

None

Information Items

Action Items

Approval of Policies

Member Schena made a motion to approve the following policy:

Extended Student Travel
Millard School District Policy - File Code: 6050

Action Items

Approval of Policies

Extended Student Travel

Motion was seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Millard School District Audit for Year Ended June 30, 2017

Review and
Acceptance of
Millard School
District Audit for
the period ending
June 30, 2017

The Millard School District Financial Statements and Single Audit and State of Utah Legal Compliance Reports, for the Fiscal Year ending June 30, 2017, were presented to the Members of Board for review.

The Millard School District Financial Reports and Single Audit and State of Utah Legal Compliance Reports are on file at the Millard School District Office for review, as well as the Financial Statements and Single Audit and State of Utah Legal Compliance Report being on the District's Webpage at: www.millardk12.org.

A review was made of the Independent Auditor's Report, for the fiscal year ending June 30, 2017 which was furnished by Gilbert and Stewart, Certified Public Accountants. Gilbert and Stewart have audited the Millard School District financial statements of the governmental activities, each major fund, and the aggregate remaining fund balances of Millard School District (District) as of and for the year ended June 30, 2017, which collectively comprise the District's basic financial statements. These financial statements are the responsibility of District management.

In the opinion of Gilbert and Stewart, the financial statements referred to above fairly, in all material respects, represent the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Millard School District as of June 30, 2017, and the respective budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The District is reporting under the financial model of GASB Statement No. 34. In the opinion of Gilbert and Stewart, Millard School District complied, in all material respects, with the general compliance requirements identified above and the requirements governing types of services allowed or unallowed; eligibility; matching; level of effort; or earmarking; reporting; and special tests and provisions that are applicable to each of its major state assistance programs for the year ended June 30, 2017.

The June 30, 2017 financial statements have been reviewed by the State of Utah, Office of the State Auditor, to verify substantial compliance with generally accepted accounting principals (GAAP); Government Auditing Standards; and, where possible, to verify compliance with finance-related legal and contractual provisions as set forth by State law.

Member Holt made a motion to accept the Independent Auditor's Report, provided by Gilbert and Stewart, for the Millard School District's Financial Statements and Single Audit and State of Utah Compliance Report for the year ended June 30, 2017, with the financial statements being in material compliance, seconded by Member Lund and carried unanimously by the Members of the Board.

Presentation From Fillmore Middle School

Fillmore Middle School Presentation

Mr. Dennis Alldredge, Principal of the Fillmore Middle School, met with the Members of the Board to present and discuss the following:

1. Fillmore Middle School’s School Improvement Plan
2. Review of the 2017-2018 school year Use of LAND Trust Funds
3. LAND Trust proposal for 2018-2019 school year
4. Fillmore Middle School’s Discipline Plan
5. Professional Development and Digital Citizenship Report
6. Fillmore Middle School’s School Routing / Transportation Plan*
*Unchanged from previous year

The Fillmore Middle School’s School Improvement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for the 2018-2019 school year and Discipline Plan, Professional Development and Digital Citizenship Report, and School Routing / Transportation Plan (unchanged) are on file at the school, as well as being supported and recommended by the Fillmore Middle School’s School Community Council.

Member Lund made a motion to approve and accept the Fillmore Middle School’s School Improvement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for 2018-2019 school year, School Discipline Plan , Professional Development and Citizenship Report, and School Routing / Transportation Plan for the 2018-2019 school year, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

The following Millard School District Counselors were honored for the good work that they provide to the students and patrons of the Millard School District.

- Mr. Duane Rawlinson - Delta High School / District
- Mr. Ken Nielsen - Delta High School
- Mrs. Misty Bliss - Millard High School
- Mrs. Kristine Myers - Millard High School
- Mrs. Lisa Draper - Delta Middle School
- Mrs. Teresa Harris - Delta Middle School
- Mrs. Sheila Sheriff - Fillmore Middle School
- Mrs. Jenifer Smith - Delta Elementary Schools

Mr. Dean Fowles, Director of Millard School District Comprehensive Guidance, was present to review their accomplishments working with the Comprehensive Guidance program.

Mr. Greg Chappell, Millard School District Director of Special Education, expressed the good work of the counselors in dealing with crisis situations.

Each was given a “Certificate of Excellence” from the Millard School District Board of Education.

Public Comment

Public Comment

None

Communications for Board Members:

Communications
for Board Mem-
bers

1. Thank you notes from Mrs. Merrie Jo Smith and Mrs. Marj Lovell for the turkey given to employees for Christmas.

2. School Newsletters:

School Newslet-
ters

- a. Delta South Elementary School’s - “Bunny Bulletin”
January 2018
- b. Delta North Elementary School’s “Bulldog Bulletin”
January 2018
- c. Fillmore Elementary School’s “Chipmunk Chat”
January 2018
- d. Delta Middle School’s January 2018 Newsletter
- e. Fillmore Middle School’s January 2018 Newsletter

Board Member Comments

Board Member
Comments

1. Member Holt expressed his appreciation for the opportunity of attending the Utah School Boards Association (USBA) annual Conference. There were many good workshops and opportunities of learning better board-
manship.

2. Member Rawlinson expressed his appreciation for administration, both district and schools, and their work on the concerning issues.

3. Member Lund reported on meeting with Millard High School admin-
istration and coaches. He was impressed with the hustle and bustle of the good folks working at Millard High School, creating a good working environment.

4. Member Schena reported that Mr. Earl Arnoldson, a former educator of the Millard School District, sent his “hello” to the good folks that he worked with when working in the Millard School District.

5. Member Britt expressed his appreciation of attending the USBA Conference. It was fun to be with individuals whose one goal was making the best education possible for the students in the State of Utah.

6. Superintendent Styler echoed the comments of the others regarding the USBA Conference. The information presented and received was very beneficial for him. Thanks for the opportunity of attending.

Next Meeting

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, February 8, 2018, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Meeting adjourned at 3:20 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator