

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held March 8, 2018 at the District Office, Delta, Utah.

Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 18.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member
David E. Lund, Member
Gordon L. Rawlinson, Member
David V. Styler, Superintendent - Absent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Todd E. Holt

Pledge of Allegiance: Todd E. Holt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of School Calendar Options for 2019-2020 School Year
3. Review of Capital Outlay Requests
4. Review of Policies

Review of Policies

Pupil Transportation and Payment In Lieu of Transportation
Millard School District Policy - File Code: 3050
Second Reading

Grievance Procedures for Employees
Millard School District Policy - 4050
Second Reading

Staff Conduct - Employee Dress Code
Millard School District Policy - File Code: 4320
Second Reading

Public Relations

Millard School District Policy - File Code: 7010
Second Reading

Review of Policies
Continued

Parental Involvement

Millard School District Policy - File Code: 7040
Second Reading

Technology Security (New)

Millard School District Policy - File Code: 6185
Second Reading

High School Program of Studies

Millard School District Policy - File Code: 5070
First Reading

Surveillance Policy

Millard School District Policy - File Code: 3080
First Reading

Formal Complaint Procedures

Millard School District Policy - File Code: 4160
Second Reading - Consideration for Deletion

Member Schena made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2017-2018 school year and 2018-2019 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Rawlinson, with the voting as follows:

Closed Executive
Session

Member Schena	Aye
Member Rawlinson	Aye
Member Holt	Aye
Member Lund	Aye
Member Britt	Aye

Member Lund made a motion to return the meeting to a Regular Session, seconded by Member Schena, with the voting as follows:

Regular Session

Member Lund	Aye
Member Schena	Aye
Member Holt	Aye
Member Rawlinson	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:45 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2017-2018 school year and 2018-2019 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes of the Board of Education meeting held February 8, 2018 were approved by a motion from Member Lund, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Board President's Report

None

Business Administrator Report

Utah State Board of Education annual review of the audited financial statements, single audit, and management letter.

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of bills from check #014835 to check #014985, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #19.

Substitute Teachers

Elise Neville (Kanosh)
Tony White (Sutherland)

Elise Tolman (Delta)

Elise and Elise have completed the SubInstructor On-Line program and have passed a current background check and TB Test.
Tony is a certified teacher.

Recommended for approval.

2017-2018 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Jason Park	Maddison Jane Park	DMS / 8th grade

Recommended that the above student be exempted from compulsory attendance for the 2017-2018 school year based on signed affidavits.

Early Graduation Request

Delta High School

Kwynci Noyes - End of Junior Year

Recommended for approval subject to review and certification that she has met all the requirements for graduation.

Minutes

Board President's Report

Business Administrator Report

Consent Items

Payment of Bills / Approval Financial Reports

Substitute Teachers

2017-2018 Compulsory Attendance Compliance

Early Graduation Request

Delta High School

Delta High School Baseball to Kanab - March 9-10, 2018
Delta High School Softball to St. George - March 16-17, 2018
Delta High School Track to St. George - March 23-24, 2018
Delta High School Boys' Tennis to St. George - March 23-24, 2018

Millard High School

Millard High School Baseball to Kanab - March 9-10, 2018

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resignation

Karen Pedersen - Instructional Assistant at Delta South Elementary School at end of 2017-2018 School Year

Christine Monsen - Instructional Assistant at Fillmore Middle School; Resignation as of March 21, 2018

Jennifer Henke - Delta High School Swim Team Coach

Recommendation for Fillmore Middle School Principal

Recommendation for FMS Principal

Mr. Matthew Bassett

Member Rawlinson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Lund and carried unanimously by the Members of the Board.

Information Items

Information Item

Utah School Boards Association (USBA)
2018 Regional Spring Meetings
March 13, 2018
Juab School District Offices

USBA Regional Meeting

Action Items

Action Items

Policy Approval

Policy Approval

Member Schena made a motion to approve the following policy:

Pupil Transportation and Payments In-Lieu of Transportation
Millard School District Policy - File Code: 3050

Public Relations
Millard School District Policy - File Code: 7010

Parental Involvement
Millard School District Policy - File Code: 7040

Grievance Procedures for Employees
Millard School District Policy - File Code: 4050

Motion was seconded by Member Holt and carried unanimously by the Members of the Board.

Deletion of Policy

Deletion of Policy

Member Schena made a motion to delete (retire) the following policy:

Formal Complaint Prodecures

Millard School District Policy - File Code: 4160

Seconded by Member Lund and carried unanimously by the Members of the Board.

Old Capitol Storytelling Festival

Consideration was given to a request from Mr. Abe Johnson, representing the Old Capitol Storytelling Festival, for funding of \$1,500 to assist with bringing the One Voice Children’s Choir from Salt Lake City to Fillmore for the Old Capitol Storytelling Festival. The Board of Education had previously given tentative approval to bussing this choir to Fillmore.

Old Capitol Storytelling Festival Request for Funding

It was the consensus of the Members of the Board to support this request, however, Mr. Johnson was going to check with some local insurance agents and see if the insurance could be obtained and proceed with the use of the school busses.

EskDale-Garrison-Baker School Calendar for 2018-2019

EskDale-Garrison-Baker School Calendar for 2018-2019 School Year

A review was made of the EskDale-Garrison-Baker School Calendar for the 2018-2019 school year. With the agreement between Millard School District and White Pine County School District and the educating of Nevada students in Utah, the schools on the West Desert need to honor and not hold school on Nevada Day (October 25th) and Veterans Day (November 12th) Thus, an adjustment has been made with the Fall Break days to accommodate this.

Member Rawlinson made a motion to approve the EskDale-Garrison-Baker School Calendar for the 2018-2019 school year, seconded by Member Schena and carried unanimously by the Members of the Board.

Out-of-State Employees Travel Request

Employees Out-of-State Travel Request

A review was made of the following out-of-state employees travel request:

Applied Behavior Analysis International Conference
May 25-29, 2018
San Diego, California

Mr. Paul Day, Autism Specialist with SEDC, invited Ms. Liesl Finlinson and Ms. Aliese Withers to attend the above conference. The total cost for Liesl and Aliese to attend this conference is \$3,016, with SEDC paying the majority of the costs. The Millard School District would need to pay \$592.00.

Member Holt made a motion to approve Liesl Finlinson and Aliese Withers to attend the Applied Behavior Analysis International Conference in San Diego, at an estimated cost of \$592.00, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Re-employment of Provisional Educators for the 2018-2019 School Year

Provisional Educator Request for Re-employment

March 1, 2018

Members of the School Board and Superintendent Styler,

Re-employment
Requests for Pro-
visional Educators
for 2018-2019
School Year

The following provisional educators and administrators have been recommended for re-employment for the 2018-19 school year by their respective principals and supervisors; Also, they have filled out forms requesting re-employment for next school year. Therefore, we recommend them for your consideration and final approval for re-employment.

Delta High School

Rebecca Prestwich
Kurt Weidmann

Delta Middle School

Kami Bryan
Brynlee George
Melissa Tolbert
Kurt Weidmann

Delta North Elementary School

Ashley Abbott
Shanda Bishop
Delna Bliss
Susan Christensen
Danielle Morgan
Christina Rawlinson
Jessica Williams

Delta South Elementary School

Kristen Anderson
Megan Anderson
Nicole Fowles
Joshua Ipson
Mylisa Jacobson
Kaitlyn Jackson
Tyler Jensen
Marcie Nay
Jennifer Nielson
Mandi Oldroyd

Millard High School

Misty Bliss
Derrick Dearden
Susan Mork
Ethan Stephenson
Joseph Tarbet

Fillmore Middle School

Jeffery Christensen
Daniel DeGraffenried
Kenneth Jade Edwards
Jessica Freeman
Rebecca Mitchell
Kimberly Shumway
Malorie Stott

Fillmore Elementary School

Amber Anderson
Aironn Bishop
Debra Butterfiled
Sandi Davies
Jill LeBaron
Emily King
Matt Pace
Deidre Robison
Whitney Durrant

District Office

Drake Chappell

Member Lund made a motion to approve the re-employment of the provisional educators, as listed above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Presentation From Delta South Elementary School

Presentation from
Delta South El-
ementary School

Ms. Rhonda Harrison, Principal of the Delta South Elementary School, met with the Members of the Board to present and discuss the following:

1. Delta South Elementary School's School Improvement Plan, School Discipline Plan, and Reading Achievement Plan.
2. Review of the 2017-2018 school year Use of LAND Trust Funds
3. LAND Trust proposal for 2018-2019 school year
4. Delta South Elementary School's Student Conduct Plan / Internet Safety Action Plan / Digital Citizenship Plan
4. Delta South Elementary School's School Routing / Transportation Plan

The Delta South Elementary School's School Improvement Plan, School Discipline Plan, and Reading Achievement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for the 2018-2019 school year, Student Conduct Plan / Internet Safety Action Plan / Digital Citizenship Plan, and School Routing / Transportation Plan are on file at the school, as well as being supported and recommended by the Delta South Elementary School's School Community Council.

Member Schena made a motion to approve and accept the Delta South Elementary's School Improvement Plan, School Discipline Plan, and Reading Achievement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for 2018-2019 school year, Student Conduct Plan / Internet Safety Plan / Digital Citizenship Plan, and School Routing Transportation Plan for the 2018-2019 school year, seconded by Member Lund and carried unanimously by the Members of the Board.

Presentation From Delta Middle School

Presentation from
Delta Middle
School

Mrs. Becky Callister, Principal of Delta Middle School, met with the Members of the Board to present the following items to the Board of Education:

1. Delta Middle School's School Improvement Plan
2. Review of the 2017-2018 Use of LAND Trust Funds
3. LAND Trust proposal for 2018-2019 school year
4. Delta Middle School's Student Conduct / Internet Safety Action Plan

The Delta Middle School's School Improvement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for the 2018-2019 school year and the Student Conduct / Internet Safety Action Plan are on file at the school, as well as being supported and recommended by the Delta Middle School's School Community Council.

Member Schena made a motion to approve and accept the Delta Middle School's School Improvement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for 2018-2019 school year and Student Conduct / Internet Safety Action Plan for the 2018-2019 school year, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Presentation From Delta High School

Presentation from
Delta High School

Mrs. Teresa Thompson, Principal of Delta High School, met with the Members of the Board to present and discuss the following:

1. Delta High School's School Improvement Plan
2. Review of the 2017-2018 school year Use of LAND Trust Funds
3. LAND Trust proposal for 2018-2019 school year
4. Delta High School's Student Conduct / Internet Safety Action Plan

The Delta High School's School Improvement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for the 2018-2019 school year and Student Conduct Plan / Internet Safety Action Plan, are on file at the school, as well as being supported and recommended by the Delta High School's School Community Council.

Member Lund made a motion to approve and accept the Delta High School's School Improvement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for 2018-2019 school year and Student Conduct Plan / Internet Safety Action Plan for the 2017-2018 school year, seconded by Member Schena and carried unanimously by the Members of the Board.

Presentation From Millard High School

Presentation from
Millard High
School

Mr. Derrick Dearden, Principal of Millard High School, met with the Members of the Board to present and discuss the following:

1. Millard High School's School Improvement Plan
2. Review of the 2017-2018 school year Use of LAND Trust Funds
3. LAND Trust proposal for 2018-2019 school year
4. Millard High School's Student Conduct / Internet Safety Action Plan

The Millard High School's School Improvement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for the 2018-2019 school year and Student Conduct / Internet Safety Action Plan are on file at the school, as well as being supported and recommended by the Millard High School's School Community Council.

Member Lund made a motion to approve and accept the Millard High School's School Improvement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for 2018-2019 school year and Student Conduct / Internet Safety Action Plan for the 2018-2019 school year, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Presentation From Garrison Elementary School

Presentation from Garrison Elementary School

Ms. Cecelia Phillips, Head Teacher for the Garrison Elementary School, met with the Members of the Board to present and discuss the following:

1. Garrison Elementary School’s School Improvement Plan
2. Review of the 2017-2018 school year Use of LAND Trust Funds
3. LAND Trust proposal for 2018-2019 school year
4. Garrison Elementary School’s Discipline Plan
4. Garrison Elementary School’s School Routing / Transportation Plan*
*Unchanged from previous year

The Garrison Elementary School’s School Improvement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for the 2018-2019 school year and Discipline Plan and School Routing / Transportation Plan (unchanged) are on file at the school, as well as being supported and recommended by the Garrison Elementary School’s School Community Council.

Member Rawlinson made a motion to approve and accept the Garrison Elementary School’s School Improvement Plan, review of the 2017-2018 school year use of LAND Trust funds, LAND Trust proposal for 2018-2019 school year and School Discipline Plan and School Routing / Transportation Plan for the 2018-2019 school year, seconded by Member Schena and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Student Excellence

Delta High School Academic All-State

UHSAA and Desert News Academic All-State

Boys’ Basketball

- Jake (Layton) Day
- Tanner Gonder
- Brett Roundy

Drill Team - Tridels

- Samantha Denbow

Girls’ Basketball

- Bridgette Christensen
- Kaylee Nielson

Girls’ Swimming

- Jessica Bliss

Wrestling

- Brandon Atkinson
- Tanner Shields

Millard High School Academic All-State Winners

Girls’ Basketball

- Payton Miller

Girls’ Swimming

- Megan Rasmussen

Wrestling

- Taran Bartholomew
- Jacob Gates
- Kaleb Kelly

Each were congratulated for a job well done in participating in extra curricular activities and keeping their grades up.

A certificate of excellence was presented to each student athletic.

Public Comment

Public Comment

None

Communications for Board Members:

Communications
for Board Mem-

1. School Newsletters:

- a. Delta South Elementary School's - "Bunny Bulletin"
March 2018
- b. Delta North Elementary School's "Bulldog Bulletin"
March 2018
- c. Fillmore Elementary School's "Chipmunk Chat"
March 2018
- d. Delta Middle School's March 2018 Newsletter
- e. Fillmore Middle School's March 2018 Newsletter

Board Member Comments

Board Member
Comments

1. Member Rawlinson expressed his appreciation for the discussion with each of the school principals, presenting this Board meeting, regarding the issue of school safety.

2. Member Schena expressed his appreciation for the hard work that teachers do and their care and concern for students. It was suggested that with the issue of school safety that teachers not be burdened with additional duties and responsibilities. Please let teachers teach!

3. Member Britt expressed his appreciation for Superintendent Styler and how well he represents the Millard School District. Superintendent Styler was missed this day, however, he is sure that Millard School District was represented well at the CoSN Conference.

4. It was reported that Superintendent Syler and Keith supported Eskdale High School's dress rehearsal performance of "Thoroughly Modern Millie, Junior, the Musical". What an incredible performance this was as the students did great. The teachers, students, and parents are to be commended for a job well done.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, April 12, 2018, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:30 p.m.

Attest:

Signed: _____ Signed: _____
 President Business Administrator