

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held April 12, 2018 at the District Office, Delta, Utah.

Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 20.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member
David E. Lund, Member
Gordon L. Rawlinson, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Gordon Rawlinson

Pledge of Allegiance: Gordon Rawlinson

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of School Safety Discussions - Safe UT App
3. Review of Policies

Staff Conduct - Employee Dress Code
Millard School District Policy - File Code: 4320
Third Reading

Review of Policies

Technology Security
Millard School District Policy - 6185
Third Reading

Surveillance Policy
Millard School District Policy - File Code: 3080
Second Reading

High School Program of Studies
Millard School District Policy - File Code: 5070
Second Reading

Member Holt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2017-2018 school year and 2018-2019 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Lund, with the voting as follows:

Closed Executive Session

Member Holt	Aye
Member Lund	Aye
Member Rawlinson	Aye
Member Schena	Aye
Member Britt	Aye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Rawlinson, with the voting as follows:

Regular Session

Member Schena	Aye
Member Rawlinson	Aye
Member Holt	Aye
Member Lund	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 2:20 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2017-2018 school year and 2018-2019 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes of the Board of Education meeting held March 8, 2018 were approved by a motion from Member Holt, seconded by Member Schena and carried unanimously by the Members of the Board.

Minutes

Board President's Report

None

Board President's Report

Superintendent Styler's Report

Superintendent Styler reviewed the actions of the 2018 Legislative Session and those bills that will affect or impact public education.

Superintendent Styler's Report

Business Administrator Report

Business Adminis-
trators’s Report

Thanks for the opportunity of attending the National School Boards Association Conference which was held April 7-9, 2018 in San Antonio, Texas. The Educational sessions were very informative, with good information being received.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /
Approval Finan-
cial Reports

Payment of bills from check #014985 to check #015165, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #21.

Substitute Teachers

Substitute Teach-

Dana Jordan (Sutherland) Candace Stevens (Fillmore)

Dana and Candace have completed the SubInstructor On-Line program and have passed a current background check and TB Test.

Recommended for approval.

Adult High School Secondary Diplomas

Adult High
School Secondary
Diplomas

Emma Esther Roberts Justice Kendinio Rodriguez

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2017-2018 Compulsory Attendance Compliance

2017-2018 Com-
pulsory Atten-
dance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Alexis Draper	Cheyenne Draper	DNES / 5th grade
	Dakota Draper	DNES / 3th grade
	Austin Draper	DSES / 2nd grade

Maria Zubia has turned 18 years old, is married, and signed her own request to withdraw from Delta High School and be placed on Home School Instruction. Delta High School administration supports this decision.

Recommended that the above students be exempted from compulsory attendance for the 2017-2018 school year based on signed affidavits.

In-State Residency Request

In-State Residency Request

Student Name: Charly Green and Katey Green
Parents' Name: Matthew Green
Guardian Name: Jan Prince
School / Grade: Delta Middle School and Delta South Elementary School

Recommended for approval.

Personnel Items:

Personnel Items

Letter of Resignations

Loraina Porter - Instructional Assistant at Fillmore Elementary School
Vicki Bennett - Instructional Assistant at Delta South Elementary

Recommendation for Fillmore Elementary School Instructional Assistant

Mrs. Emree Jenson

Recommendation for Millard High School Head Drill Team Advisor

Mrs. Asher Stephens

Recommendation for Elementary Teaching Positions

Samantha Stevens - Delta North Elementary School
Braden Johnson - Delta North Elementary School - Special Education
Brielle Albers - Delta South Elementary School
Scott Nixon - Fillmore Elementary School
Katy Sumanis - Delta Middle School

Recommendation for Fillmore Middle School Language Arts Teacher

Elise Neville

Recommendation for Delta High School Math Teacher

Jeff Brough

Recommendation for Millard High School Media Teacher

David Barrus

Recommendation for Delta Technical Center Woods/Drafting/Construction

Justin Lebbon

Member Holt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Schena and carried unanimously by the Members of the Board.

Information Item

Report on the National School Boards Association Conference

Superintendent Styler and Keith Griffiths, Business Administrator, reported on their attendance at the National School Boards Association (NSBA) which was held in San Antonio, Texas. The Educational sessions provided valuable information that will be brought back to be used in the District. The technology that is available is incredible, with many opportunities. It was reaffirmed that the Millard School District's moving forward with the one-to-one initiative is the right thing to do.

Policy Approval

Member Schena made a motion to approve the following policy:

Staff Conduct - Employee Dress Code

Millard School District Policy - File Code: 4320

High School Program of Studies

Millard School District Policy - File Code: 5070

Motion was seconded by Member Lund and carried unanimously by the Members of the Board.

Out-of-State Students / Employee Travel Request

2. National FCCLA Leadership Conference

Students: Shayla Patton

Advisor: Mrs. Denise Dewsnup

Atlanta, Georgia

June 27, 2018 - July 3, 2018

Ms. Shayla Patton placed 1st in her event "Teach and Train" at the Utah State Convention and qualified to compete in the National FCCLA Leadership Conference.

The cost will be approximately \$2,608.00 for Mrs. Denise Dewsnup to attend.

Member Schena made a motion to approve Mrs. Denise Dewsnup, as Advisor, to attend the National FCCLA Leadership Conference with Shayla Patton, per Millard School District policies and procedures, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Old Capitol Storytelling Festival

Consideration was given to a request from Mr. Abe Johnson, representing the Old Capitol Storytelling Festival, for funding of \$1,500 to assist with bringing the One Voice Children's Choir from Salt Lake City to Fillmore for the Old Capitol Storytelling Festival. The Board of Education had previously given tentative approval to bussing this choir to Fillmore.

Member Schena made a motion to support the request of helping with the Old Capitol Storytelling Festival with a donation of \$1,500, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Information Item

Report on NSBA Conference

Policy Approval

Out-of-State Employee / Student Travel Request

Request From Old Capitol Storytelling Festival

**MILLARD SCHOOL DISTRICT
SCHOOL CALENDAR
2019-2020 School Year**

Tentative Millard
School District
School Calendar
for 2019-2020
School Year

August 12-13, 2019	Teacher Work Days	Monday/Tuesday
August 14, 2019	Students Begin School	Wednesday
September 2, 2019	Labor Day Holiday	Monday
September 3, 2019	PLC #1 (No School for Students)	Tuesday
October 17, 2019	PLC #2 (No School for Students)*	Thursday
October 18-22, 2019	Fall Break	Friday/Monday/Tuesday
October 10, 2019	PCCR Conferences*	Thursday
November 27-29, 2019	Thanksgiving Vacation	Weds/Thursday/Fri
December 20, 2019	Last Day Prior to Christmas Vacation	Friday
January 3, 2020	PLC #3 (No School for Students)*	Friday
January 6, 2020	School Reconvenes	Monday
January 20, 2020	Martin Luther King Day	Monday
February 6, 2020	PCCR (Elementary Schools)*	Thursday
February 17, 2020	Washington / Lincoln Day (President's Day)	Monday
March 26, 2020	PCCR (Middle/High School)	Thursday
April 9-10, 2020	Spring Break	Thurs/Friday
April 14, 2020	Snow Day	Monday
April 8, 2020	PLC #4 (No School for Students)*	Tuesday
May 19, 2020	Graduation Day - DHS	Tuesday
May 20, 2020	Graduation Day - MHS	Wednesday
May 21, 2020	Graduation Day - EHS (Last Day For Students)	Thursday
May 22, 2020	Final Work Day For Teachers	Friday
May 25, 2020	Memorial Day	Monday

Total Days: Teachers - 184 Students - 177

TERMS	1st Term	Thursday	October 17, 2019	46 Days
ENDS:	2nd Term	Friday	January 10, 2020	45 Days
	3rd Term	Friday	March 13, 2020	43 Days
	4th Term	Thursday	May 21, 2020	46 Days

*Subject to Change

Member Rawlinson made a motion to approve the Millard School District Calendar for the 2019-2020 School Year, seconded by Member Schena and carried unanimously by the Members of the Board.

MILLARD SCHOOL DISTRICT
 CAPITAL PROJECTS BUDGET
 2018-2019 School Year

Millard School
 District Capital
 Outlay Plan

Maintenance	\$ 90,000
Purchase of School Buses	\$ 244,000
(2) Route Buses @ \$122,000 each	
Digital Teaching Technology Grant	\$ 100,000
Custodial Equipment	\$ 34,000
Technology - School Requests	\$ 110,000
Office Equipment/School Furniture/ School Needs	\$ 61,000
Vehicle Replacement	\$ 80,000
Small Dump Truck, Utility Trailer, Geni Lift Vehicle	
Yamas Controls Update at DO/Palladium/DMS	\$ 100,000
Carbon Monoxide Detectors: FES/FMS/MHS.....	\$ 50,000
Carpet / Carpet Squares	\$ 40,000
Concrete	\$ 20,000
Painting	\$ 25,000
Playground/Parking Lots	\$ 0
School Lunch Equipment	\$ 10,000
Band/Orchestra Equipment (\$4,000)	\$ 10,000
Yamas Control Maintenance Contract	\$ 41,274
Technology (Cameras, upgrades, Smart Boards	\$ 200,000
Roof Repair	\$ 50,000
Storage Sheds: DSES/FES/FMS	\$ 18,000
DNES Boiler Replacement	\$ 65,000
Capitalized Fixed Assets Update	\$ 14,000
Capital Outlay Support of M&O - 2% Rule	\$ 350,000
Extra-Curricular Program (Board Local Levy)	\$ (61,500)
Contingency	\$ 50,000
 SUBTOTAL	 \$1,700,774
 School Requests	 \$ 215,000
 SUBTOTAL	 \$1,730,774
Lease Revenue Bond Payments	
Lease Revenue Bonds Series 2011	\$ 598,485
Lease Revenue Bonds Series 2012	\$ 685,102
Lease Revenue Bonds Series	\$ 591,468
Lease Revenue Bonds Fees	\$ 8,000
LRB Payment Total	\$1,883,055
 TOTAL FOR CAPITAL PROJECTS	 \$3,615,826

Member Schena made a motion to accept and move forward with the Capital Outlay Plan, for the expenditures as listed above and with the accompanying costs, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Employee Excellence

Employee Excellence

Mrs. Melanie Bassett - Head Coach of Millard High School Girls' Basketball team who won the Utah State 2-A Championship.

Mr. Craig Hansen - Delta High School Art Teacher who won the Sorenson Legacy Art Teacher of the Year with a cash award of \$2,500.

Melanie and Craig were congratulated for their accomplishments and presented with a Certificate of Excellence for their efforts.

Student Excellence / Sterling Scholar Winners and Runner-Ups

Student Excellence - 2018
Sterling Scholar
Winners and
Runner-ups

Delta High School

Derrick Atkinson - Sterling Scholar Winner / General Scholarship

Brody Chase - Sterling Scholar Winner / Social Sciences

Clint Tolbert - Sterling Scholar Winner /

Trade and Technical Education

Aubrey White - Sterling Scholar Winner / Speech and Drama

Sara Christian - Sterling Scholar Runner-up / Dance

Madison Johnson - Sterling Scholar Runner-up / Math

Tania Leyva - Sterling Scholar Runner-up /

Computer and Information Technology

Ashlee Lyman - Sterling Scholar Runner-up / Visual Arts

Tate Smith - Sterling Scholar Runner-up / Business

Millard High School

Taybri Jackson - Sterling Scholar Winner / Science

Payton Harrison - Sterling Scholar Runner-up / Visual Arts

Each were given a certificate of excellence.

Public Comment

Public Comment

None

Communications for Board Members

Communication
for Board Mem-
bers

1. School Newsletters:

a. Delta South Elementary School's - "Bunny Bulletin"
April 2018

b. Delta North Elementary School's "Bulldog Bulletin"
April 2018

c. Fillmore Elementary School's "Chipmunk Chat"
April 2018

d. Delta Middle School's April 2018 Newsletter

e. Fillmore Middle School's April 2018 Newsletter

Board Member Comments

Board Member
Comments

1. Member Rawlinson expressed his appreciation for the good work of the staff as the 2017-18 school year is wrapping up. He feels that the District has had a good year. His desire is that the good work continue through the very end of the school year, as we all need to endure to the end. Thanks to all for the many good things that are happening in the Millard School District.

2. Member Schena indicated that he had received and heard many positive comments regarding the PLC professional development training for all the teachers after the Spring break. The positive feeling was greatly appreciated from the administration in pulling the PLC together. The presentations were very well done. Mr. Drake Chappell was complimented for the technology initiative and the efforts in moving this forward. Overall the professional development was well presented and well received.

Member Schena indicated that in regards to “school security” and all the talk and concerns regarding the need to increase the hardware, which is good, however, hardware will not solve all the problems. Teachers and other staff need the training and time to engage with students and parents. We, as a society, need to give our teachers the tools to work with identifying problems and give them the help that they need. The power of the teacher is to make students great!

3. Member Britt expressed his appreciation for all those individuals who are working hard and making this school year good. He believes that teacher morale is good and appreciates the dedicated efforts of the staff in their hard work.

4. Superintendent Styler expressed his thanks and appreciation for the opportunity of attending the National School Boards Association conference which was held in San Antonio, Texas. It was a valuable learning experience. Superintendent Styler was also grateful for the support of the Members of the Board.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, May 10, 2018, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:30 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator