

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held August 9, 2018 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 4.

Call to Order

Members in attendance: Adam R. Britt, President  
Jeffery G. Schena, Vice-President  
Todd E. Holt, Member  
David E. Lund, Member  
Gordon L. Rawlinson, Member  
David V. Styler, Superintendent  
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David V. Styler

Pledge of Allegiance: David V. Styler

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. School Fees Discussion
3. School Nurse Report
4. "Our Schools Now" Discussion
5. Review of Policies

Negotiations

Millard School District Policy - 4220  
First Reading

Vacation Policy

Millard School District Policy - File Code: 4290  
First Reading

Review of Policies

Member Holt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2018-2019 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Rawlinson, with the voting as follows:

Closed Executive Session

Member Holt	Aye
Member Rawlinson	Aye
Member Lund	Aye
Member Schena	Aye
Member Britt	Aye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Lund, with the voting as follows:

Regular Session

Member Schena	Aye
Member Lund	Aye
Member Holt	Aye
Member Rawlinson	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:30 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2018-2019 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

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Adam R. Britt, President

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Keith T. Griffiths, Business Administrator

Minutes of the Board of Education meeting held July 12, 2018 were approved by a motion from Member Rawlinson, seconded by Member Lund and carried unanimously by the Members of the Board.

Minutes

### Board President's Report

President Britt reported that he had visited with several teachers and they are excited for school to start. Those at Fillmore Middle School are pleased with having Mr. Matt Bassett, as Principal of the Fillmore Middle School.

### Superintendent Styler's Report

Superintendent Styler reported that Governor Gary Herbert will be visiting Delta High School on Wednesday, August 22, 2018. He will speak to the students during an assembly.

Superintendent Styler reviewed some of the concerns with the implementation of the student drug testing policy.

Technology training was held on Monday, August 6, 2018 through Wednesday, August 8, 2018, with very good participation from the District's teachers.

Business Administrator Report

Business Administrator's Report

It was reported that the site visit for the field work by Millard School District's external auditors has been completed. It appears that things are going well, with no material weaknesses.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #015685 to check #016023, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #5.

Substitute Teachers

Substitute Teachers

Kelli Anderson (Delta)

Kelli has completed a current background check and TB Test. Kelli has a master's degree in teaching with a current teaching license in California. She is exempt for completing the SubInstructor On-line training.

Recommended for approval.

Adult High School Secondary Diploma

Adult High School Secondary Diploma

Steffanee Emma Cowie

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed her transcripts and determined that she has completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2018-2019 Compulsory Attendance Compliance

2018-2019 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Norma Herrera	Anthony Castorena	DHS / 11th grade
Kelsey Gardner	Madison Gardner	DSES / 1st grade
Anna Henderson	Ian Henderson	DNES / 4th grade
Analili Burrows	Eileen Burrows	DSES / Kdgn

Recommended that the above students be exempted from compulsory attendance for the 2018-2019 school year based on signed affidavits.

Personnel Items:

Personnel Items

Letters of Resignation

Keiza Mauzy - Instructional Assistant at DNES  
Jessica Adams - Instructional Assistant at DSES  
Lacee Cropper McPherson - Instructional Assistant at DSES

Recommendation for Instructional Assistants

Delta North Elementary School

Toni Walker - 5.75 hours Title 1  
Cienna Jones - 5.75 hours Special Education  
Laura Burton - 5.75 hours Special Education - From School Lunch  
Kim Garrison - 5.75 hours Special Education

Delta South Elementary School

Lynnette Hanson - 5.75 hours Title 1 - from School Lunch  
Jennifer Ball - 3.50 hours Title 1  
Annette Eggleston - 5.75 hours LAND Trust  
Alicia Banks - 3.50 hours LAND Trust

Delta Middle School

Erika Nickle - 5.75 hours Special Education  
Megan Bleazard - 5.75 hours Special Education

Millard High School

Brittney Deem (Rhodes) - 5.75 hours Special Education

Recommendation for Delta High School Swim Team Coach

Jimie Baker

Member Rawlinson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Lund and carried unanimously by the Members of the Board.

Information Items

Utah School Boards Association (USBA) House of Delegates

USBA /USSA /  
UASBO House of  
Delegates

Superintendent Styler reported that the USSA / USBA / UASBO Delegate Assembly will be held on Friday and Saturday, August 10-11, 2018 at the Utah School Boards Association offices in Sandy. The Pre-Delegate meeting will be Friday evening from 6:00 p.m. until 8:30 p.m.. The House of Delegates will be meeting Saturday from 9:00 a.m. until 1:00 p.m., if necessary

Superintendent Styler reviewed the "Draft" Joint Legislative Committee (JLC) Legislative Priorities with the Members of the Board. These Legislative Priorities will be presented, discussed, and voted on at the Delegate Assembly.

The Millard Board of Education will need one Board Member to accompany Superintendent Styler. Board Member Jeff Schena will support the work of the Delegate Assembly.

School Community Council Training

School Com-  
munity Council  
Training

The annual Millard School District School Community Council training is scheduled for Thursday, September 13, 2018, at 3:30 p.m. at the Millard School District office. This training will take place after the regular Board of Education meeting.

Each school will be asked to invite the members of their School Community Councils for this annual training.

Superintendent Styler will provide the training.

## Action Items

### Superintendent David V. Styler - Out-of-State Travel Request

Superintendent  
Styler - Out-  
of-State Travel

As Utah Superintendent of the Year for 2018, Superintendent Styler has been invited to attend the AASA Superintendent of the Year Gala and Forum in Washington D.C. This will take place on November 14-16, 2018.

All expenses for this trip are paid for by the AASA or the USSA, so there will be no cost to the Millard School District.

Member Schena made a motion to approve Superintendent David V. Styler attending the AASA Superintendent of the Year Gala and Forum in Washington D.C. on November 14-16, 2018 at no cost to the Millard School District, seconded by Member Holt and carried unanimously by the Members of the Board.

### Consideration of Salary Adjustments for Superintendent and Business Administrator

Salary Adjustment  
for Superinten-  
dent and Business  
Administrator

The Superintendent (David V. Styler) and Business Administrator (Keith T. Griffiths) are beginning the first (1st) year of their two (2) year appointment. The Members of the Board of Education review their salaries each year upon completion of the negotiations with the District's employee groups. For the 2018-2019 school year, the District's professional employees, the administrative employees, and the classified employees each received a one percent (1.0%) COLA adjustment to the based salary for each salary schedule and a one percent (1.0%) one-time bonus using one time funds to be paid with the December 1, 2018 payroll.

In contracts with the Superintendent and Business Administrator, the Board of Education retains the right to adjust the annual salary any time during the term of the contracts.

Member Schena made a motion to approve salary adjustments for Superintendent David V. Styler and Business Administrator, Keith T. Griffiths of a one percent (1.0%) COLA and the one percent (1.0%) one time bonus for the 2018-2019 school year, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

### Fillmore Middle School LAND Trust Plan Amended

Fillmore Middle  
School LAND  
Trust Plan  
Amended

Mr. Matt Bassett, Principal of the Fillmore Middle School, met with the Members of the Board to request and review that the Fillmore Middle School's LAND Trust Plan for the 2018-2019 school year be amended. This amended LAND Trust Plan has been approved by the Fillmore Middle School School Community Council.

The proposed change was to put more money into professional development, as Mr. Bassett would ask the teachers to meet for one hour a month, outside of contract time, to work in PLC groups to work on things such as analyze data, create common assessments, create shared curriculum in Canvas etc.

Professional development would be increased to a total of \$16,400.

Member Schena made a motion to approve the proposed amended Fillmore Middle School LAND Trust Plan for the 2018-2019 school year, seconded by Member Lund and carried unanimously by the Members of the Board.

Tuition Agreement Between Millard School District and White Pine County School District

Tuition Agreement Between Millard School District and White Pine County School District

A review was made of a Tuition Agreement between the Millard County School District and the White Pine County School District for the 2018-2019 school year.

The agreement calls for the following:

1. Millard shall count students residing in Utah for apportionment purposes in accordance with Utah law and White Pine shall count students residing in Nevada for apportionment purposes in accordance with Nevada law.
2. For each Nevada student who attends school in Millard County, White Pine shall pay Millard a per pupil amount equal to the amount Millard expended per pupil during the previous school year.
3. For each Utah student who attends school in White Pine County, Millard shall pay White Pine a per pupil amount equal to the per pupil basic support for the current school year.

Member Lund made a motion to approve the Tuition Agreement between the Millard County School District and the White Pine County School District, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

None

Public Comment

Public Comment

None

Communications for Board Members

Communications for Board Members

1. Thank you letter from Mrs. Denise Dewsnup, FACS/FCCLA Educator, and Shayla Patton, student, for the opportunity of attending the FCCLA National Leadership Conference that was held in Atlanta, Georgia. They had a great experience attending the meetings, workshops, and visiting some of the sites.

Board Member Comments

Board Member Comments

1. Member Holt indicated that he is excited for Mr. Matt Bassett and the energy that he is bringing with his new assignment as Principal of the Fillmore Middle School. He also has a son that is disappointed that Mr. Bassett will not be teaching Math at Delta High School.
2. Member Rawlinson indicated that he has grandchildren who are excited for school to be starting and looking forward to the new adventure. Member Rawlinson expressed his appreciation for all the work that goes in to have things ready for school to start. The parking lots at many of the schools have been full with employees being there getting ready for school to start.





