

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the **DRAFT** minutes of the Board of Education meeting held November 8, 2018 at the District Office, Delta, Utah.

Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 10.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member
David E. Lund, Member
Gordon L. Rawlinson, Member - Absent -
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David E. Lund

Pledge of Allegiance: David E. Lund

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items

2. Review of Policies

Review of Policies

Student Clubs

Millard School District Policy - File Code: 6055
Third Reading

Formal Complaint Procedures

Millard School District Policy - File Code: 4160
First Reading

3. USBA's PowerUp Board Training

4. School Safety Report and Discussion

5. Audit on Misconduct Reporting

6. Report of Fees to Board of Education

Member Holt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2018-2019 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Lund, with the voting as follows: Closed Executive Session

Member Holt	Aye
Member Lund	Aye
Member Schena	Aye
Member Britt	Aye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Holt, with the voting as follows: Regular Session

Member Schena	Aye
Member Holt	Aye
Member Lund	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:30 p.m. Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2018-2019 school year) as provided for in Utah Code: 52-4-205(1)(a). Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes of the Board of Education meeting held October 13, 2018 were approved by a motion from Member Schena, seconded by Member Lund and carried unanimously by the Members of the Board. Minutes

Board President's Report

None

Board President's Report

Superintendent Styler's Report

Superintendent Styler's Report

1. Superintendent Styer discussed a conflict he has with the scheduled Board of Education meeting for December. Superintendent Styler is serving on the search committee to find the next President for Snow College. It was the consensus of the Members of the Board present to hold the December Board of Education meeting on Wednesday, December 12, 2018.

2. Superintendent Styler, on behalf of EskDale High School, extended an invitation to all Board Members to attend the EskDale High School Christmas banquet being held on December 13 and 14, 2018, 6:30 p.m. at the Shiloah Community Center.

Business Administrator Report

Business Administrator's Report

- 1. Student Enrollment Projections for 2020
- 2. Student Enrollment as of 11-1-2018
- 3. Employee Immunization Report from Service Drug

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #016365 to check #016513, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #11.

Substitute Teachers

Substitute Teachers

- | | |
|-------------------------|--------------------------|
| Benjamin Capel (Meadow) | Christine Capel (Meadow) |
| Angela Freeman (Meadow) | Bailee Holt (Delta) |
| Kaitlyn Day (Delta) | |

They each have completed a background check, TB test, and SubInstructor Training, except for Christine and Kaitlyn who have teaching licenses and both are exempted from having to take the SubInstructor training.

Recommended for approval.

2018-2019 Compulsory Attendance Compliance

2018-2019 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Dana Jordan	Steven LeBaron	DHS / 10th grade
Maria Jones	Doss Jones	DHS / 9th grade

Recommended that the above students be exempted from compulsory attendance for the 2018-2019 school year based on signed affidavits.

In-Lieu of Transportation Request

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Dana Rees	Dylan Rees Miles Rees Baylee Rees Dally Rees	FMS	4 miles RT

In-Lieu of Transportation Request

Recommended for approval.

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resignation

- Casey Fowles - Delta High School Golf Coach
- Sheri Powell - Instructional Assistant at Delta North Elementary School
- Raelene Murdock - Custodian at Delta South Elementary School

Recommendation for Delta South Elementary School Lunch Worker

DSES Lunch Worker

Veronica Rankin - Part-Time 4 hours per day

Member Lund made a motion to approve and accept the Consent Items, as listed above, seconded by Member Schena and carried unanimously by the Members of the Board.

Informational Items

Information Items

1. Southwest Educational Development Center
Legislative Luncheon
Wednesday: December 12, 2018
12:00 pm
Washington County School District's Board Room

SEDC Legislative Luncheon

This is an opportunity to visit with Southern Utah Legislators.

Superintendent Styler is on the search committee for finding the next President for Snow College. Snow College will be finalizing their selection with meetings on Thursday and Friday, December 13-14, 2018. Superintendent Styler suggested that the December Board of Education meeting be held on Wednesday, December 12, 2018 and forego attending the SEDC Legislative luncheon. The Members of the Board were OK with this change.

2. Utah School Boards Association (USBA) Annual Conference
Little America Hotel - Salt Lake City
January 10-12, 2019

USBA Annual Conference

3. 2018-2019 Underqualified Teacher Report

2018-2019 Underqualified Teacher Report

Mr. George Richardson, Millard School District Pupil Services Director and Director of Secondary Education, reviewed the Millard School District's Underqualified Teacher Report.

Actions Items

Action Items

Policy Approval

Policy Approval

Member Schena made a motion to approve the following policy:

Students Clubs

Millard School District Policy - File Code: 6055

Motion was seconded by Member Lund and carried unanimously by the Members of the Board.

Employee Request for Additional Maternity Leave

Employee Request
for Additional
Maternity Leave

Mandi Oldroyd is expecting her second child in January 2019 and requested additional time. Her request was for four to six weeks off from school. Mandi would use all of her sick leave and the balance would be without pay.

Member Holt made a motion to approve Mandi Oldroyd taking four to six weeks additional time off, unpaid, seconded by Member Lund and carried unanimously by the Members of the Board.

Employee Out-of-State Travel Request

Employee Out-
of-State Travel
Request

Mrs. Teresa Thompson - Principal of Delta High School
American School Counselor Association Conference
June 2019
Boston, MA
Cost: \$2,150 - Funding from approved LAND Trust Plan

Member Holt made a motion to approve Mrs. Teresa Thompson attending the American School Counselor Association Conference being held in Boston, MA in June 2019, subject to being approved by the Delta High School School Community Council and included in Delta High School's LAND Trust plan, seconded by Member Schena and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Student Excellence - Deseret News Academic All-State

Delta High School Academic All-State Winners

Boys' Golf

Jager Springer

Girls' Soccer

Elise Pratt

Girls' Tennis

Emily Sanders

Girls' Volleyball

Lexi Callister

Deseret New
Academic All-
State

Millard High School Academic All-State Winners

Boys' Cross Country

Jaren Camp

Alexander Wall

Girls' Cross Country

Camille Beckstrand

Aimee Davenport

Violet Miller

Football

Dillon Lund

Girls' Soccer

Camille Beckstrand

Each were given a certificate of excellence.

Communications for Board Members:

Communications
for Board Mem-
bers

1. School Newsletters:

a. Delta South Elementary School's - "Bunny Bulletin"
October 2018

b. Delta South Elementary School's - "Bunny Bulletin"
November 2018

c. Delta Middle School's November 2018 Newsletter

d. Fillmore Middle School's November 2018 Newsletter

Public Comment

Public Comment

None

Board Member Comments

1. Member Holt reported on his visit to Delta High School to review the testing procedures. The ethics of those involved with the testing are good, with things moving forward.

2. Member Lund reported on his impressions from the visit of Governor Gary Herbert and Commissioner of Public Safety, Jess Anderson, to Delta High School. The Delta High School studentbody conducted themselves with dignity and respect. The students were well behaved.

Member Lund appreciated the short visit with Governor Herbert to discuss school safety.

3. Member Schena was sorry that he was unable to attend the meeting with Governor Herbert, as he was out of the state. However, he greatly appreciates the example of Governor Herbert in the way he conducts his business. Governor Herbert preaches and practices civility and kindness. We need to treat all individuals with kindness, courtesy, professionalism, and with civility.

4. Member Britt was also unable to meet with Governor Herbert, however, he greatly appreciated the Governor's willingness to come to Delta and visit with the students and staff at Delta High School. Member Britt seconded the comments made by Member Schena in regards to the way to treat people.

5. Superintendent Styler expressed appreciation for Governor Gary Herbert's visit to Delta High School. He was impressed with the conduct of the Delta High School students.

Superintendent Styler expressed his appreciation for the good individuals working for the Millard School District. Some times he believes that individuals think the District is doing things for the wrong reasons. However, all decisions are made with the best interest of the students and staff in mind.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Wednesday, December 12, 2018, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:20 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator